



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

January 27, 2005

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AS-0**
001056
Amendment 2
001057
Amendment 2
001059
Amendment 4

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**MONTROSE/ALTADENA MEDIANS,
WILLOWBROOK AVENUE, ET. AL., MEDIANS, AND
SAN VICENTE BOULEVARD, ET. AL., MEDIANS
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES
SUPERVISORIAL DISTRICTS 1, 2, 4, AND 5
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the additional contract work is exempt from the provisions of the California Environmental Quality Act (CEQA).
2. Approve amending the following contracts for landscape maintenance services to enable these contracts to be extended for an additional term of six months, starting March 20, 2005, while Public Works completes the solicitation process for replacement contracts:
 - Contract No. 001056 with Wurzel Landscape, Incorporated, for the Montrose/Altadena Medians landscape and grounds maintenance and to increase the maximum sum by \$12,169;
 - Contract No. 001057 with Wurzel Landscape, Incorporated, for the Willowbrook Avenue Medians landscape and grounds maintenance and to increase the maximum sum by \$15,338; and
 - Contract No. 001059 with Wurzel Landscape, Incorporated, for the San Vicente Boulevard Medians landscape and grounds maintenance and to increase the maximum sum by \$19,213.

3. Delegate authority to the Acting Director of Public Works to execute the enclosed amendments, and to terminate each contract on behalf of the County, should it be in the County's best interest to do so.
4. Delegate authority to the Acting Director of Public Works to encumber and expend up to an additional 20 percent for each of the above contracts for additional, unforeseen landscape maintenance services that may be required within the scope of work. Funds are available in Public Works' 2004-05 Road Fund.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On March 20, 2000, your Board awarded Contract No. 001056 to Wurzel Landscape, Incorporated, to provide landscape maintenance services at various medians located in the Montrose/Altadena area; Contract No. 001057 to Wurzel Landscape, Incorporated, to provide landscape maintenance services at various medians located in Willowbrook Avenue area; and Contract No. 001059 to Wurzel Landscape, Incorporated, to provide landscape maintenance services at various medians located in San Vicente Boulevard area.

All three contracts commenced on March 20, 2000, with an initial 2-year term with three 1-year renewal options. Public Works exercised all renewal options for the three contracts. The contracts are scheduled to expire on March 19, 2005. Although the preparation of solicitations for new contracts began several months ago, the need for changes in the service areas and scope of work require us to request these extensions.

The purpose of this action is to continue these landscape maintenance services, starting March 20, 2005, for an additional six months. Public Works will be preparing a new Request for Proposals for the new contracts. When proposals have been received and evaluated, Public Works will recommend contract awards for continued provision of these landscape maintenance services.

Implementation of Strategic Plan Goals

This recommended action is consistent with the County Strategic Plan Goals of Organizational Effectiveness and Fiscal Responsibility. These amendments will continue to utilize the contractor's expertise to effectively provide these landscape maintenance services in a timely, responsive, and cost-effective manner as well as improve the quality of life in the County.

FISCAL IMPACT/FINANCING

The authorizations requested in the above recommendations include estimated amounts for the services, plus 20 percent contingency allowances. The cost for the Montrose/Altadena medians landscape and grounds maintenance service is estimated to be \$12,169 for six months, plus 20 percent for additional, unforeseen landscape maintenance services that may be required within the scope of work. The Willowbrook Avenue medians landscape and grounds maintenance service is estimated to be \$15,338 for six months, plus 20 percent for additional, unforeseen landscape maintenance services that may be required within the scope of work. The San Vicente Boulevard medians landscape and grounds maintenance service is estimated to be \$19,213 for six months, plus 20 percent for additional, unforeseen landscape maintenance services that may be required within the scope of work. These amounts are based on the rates quoted in the contracts. There will be no impact on net County cost. Funds are available in Public Works' 2004-05 Road Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Prior to the Acting Director executing these amendments, which are substantially reflected in the enclosures, the contractor will execute and County Counsel will review as to form.

These amendments will continue the contracts' current terms, specifications, and conditions. The billing rates will remain consistent with the existing contract rates. Therefore, the services provided under these extensions continue to be cost-effective.

ENVIRONMENTAL DOCUMENTATION

These services are categorically exempt from the CEQA as specified in Class 1 (j) and (s) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, Synopsis 57.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these amendments will continue the current contracted services.

The Honorable Board of Supervisors
January 27, 2005
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CONCLUSION

One approved copy of this letter is requested.

Respectfully submitted,

DONALD L. WOLFE
Acting Director of Public Works

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Enc. 3

cc: Chief Administrative Office
County Counsel

AMENDMENT 2 TO CONTRACT NO. 001056

MONTROSE/ALTADENA MEDIANS

LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

This AMENDMENT, made and entered into as of this _____ day of _____, 2005, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic, hereinafter referred to as "COUNTY," and WURZEL LANDSCAPE, INCORPORATED, hereinafter referred to as "CONTRACTOR."

W I T N E S S E T H

WHEREAS: Contract No. 001056 was entered into between the County and the Contractor on March 20, 2000, for landscape and grounds maintenance services at various medians located in the Montrose/Altadena area; and

WHEREAS: Pursuant to Part I, Section 1, § A of this Contract, it is to expire on March 19, 2005; and

WHEREAS: Public Works desires that this service be extended for six months under the Contract's existing terms and conditions.

NOW, THEREFORE, in consideration of these facts and payment to be made by the County, the County and the Contractor agree that Contract No. 001056 between them shall be amended as follows:

FIRST: Part I, Section 1, § A of this Contract is hereby amended and modified to extend the expiration of the term of the Contract for six months from March 19, 2005 to September 19, 2005. The extension of this Contract will become effective upon Board approval and execution by the Contractor and the Acting Director of Public Works.

SECOND: All other terms, requirements, specifications, conditions and prices of the original Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the County has, by order of its Board of Supervisors, caused these presents to be subscribed by the Acting Director of Public Works, and the Contractor has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Acting Director of Public Works

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Deputy

WURZEL LANDSCAPE, INCORPORATED

By _____
Its President

By _____
Its Secretary

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AMENDMENT 2 TO CONTRACT NO. 001057

WILLOWBROOK AVENUE, ET. AL., MEDIANS

LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

This AMENDMENT, made and entered into as of this _____ day of _____, 2005, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic, hereinafter referred to as "COUNTY," and WURZEL LANDSCAPE, INCORPORATED, hereinafter referred to as "CONTRACTOR."

W I T N E S S E T H

WHEREAS: Contract No. 001057 was entered into between the County and the Contractor on March 20, 2000, for landscape and grounds maintenance services at various medians located in Willowbrook Avenue area; and

WHEREAS: Pursuant to Part I, Section 1, § A of this Contract, it is to expire on March 19, 2005; and

WHEREAS: Public Works desires that this service be extended for six months under the Contract's existing terms and conditions.

NOW, THEREFORE, in consideration of these facts and payment to be made by the County, the County and the Contractor agree that Contract No. 001057 between them shall be amended as follows:

FIRST: Part I, Section 1, § A of this Contract is hereby amended and modified to extend the expiration of the term of the Contract for six months from March 19, 2005 to September 19, 2005. The extension of this Contract will become effective upon Board approval and execution by the Contractor and the Acting Director of Public Works.

SECOND: All other terms, requirements, specifications, conditions and prices of the original Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the County has, by order of its Board of Supervisors, caused these presents to be subscribed by the Acting Director of Public Works, and the Contractor has subscribed its name by and through its duly authorized officers, as of the day, month, and year first.

COUNTY OF LOS ANGELES

By _____
Acting Director of Public Works

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Deputy

WURZEL LANDSCAPE, INCORPORATED

By _____
Its President

By _____
Its Secretary

AMENDMENT 4 TO CONTRACT NO. 001059

SAN VICENTE BOULEVARD, ET. AL., MEDIANS

LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

This AMENDMENT, made and entered into as of this _____ day of _____, 2005, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic, hereinafter referred to as "COUNTY," and WURZEL LANDSCAPE, INCORPORATED, hereinafter referred to as "CONTRACTOR."

W I T N E S S E T H

WHEREAS: Contract No. 001059 was entered into between the County and the Contractor on March 20, 2000, for landscape and grounds maintenance services at various medians located in San Vicente Boulevard area; and

WHEREAS: Pursuant to Part I, Section 1, § A of this Contract, it is to expire on March 19, 2005; and

WHEREAS: Public Works desires that this service be extended for six months under this Contract's existing terms and conditions.

NOW, THEREFORE, in consideration of these facts and payment to be made by the County, the County and the Contractor agree that Contract No. 001059 between them shall be amended as follows:

FIRST: Part I, Section 1, § A of this Contract is hereby amended and modified to extend the expiration of the term of this Contract for six months from March 19, 2005 to September 19, 2005. The extension of this Contract will become effective upon Board approval and execution by the Contractor and the Acting Director of Public Works.

SECOND: All other terms, requirements, specifications, conditions and prices of the original Contract shall remain in full force and effect.

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IN WITNESS WHEREOF, the County has, by order of its Board of Supervisors, caused these presents to be subscribed by the Acting Director of Public Works, and the Contractor has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Acting Director of Public Works

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

By _____
Deputy

WURZEL LANDSCAPE, INCORPORATED

By _____
Its President

By _____
Its Secretary